

Information on Data Handling

The present document provides you with the applicable information on the handling of your personal data, as well as on your related rights, according to the regulation of the European Union (European Parliament and European Council Regulation 2016/679 on General Data Protection, hereinafter: GDPR), and to Act CXII of 2011 of Hungary (on the Right of Informational Self-Determination and the Freedom of Information, hereinafter Info Act).

The version of the Information on Data Handling currently in effect is available on the company website. Our company reserves the right to modify the Information on Data Handling, or adjust it regarding the changes in the European Union and Hungarian laws.

I. Data handler

The Data handler is Congress & Hobby Service Ltd, 6725 Szeged, Szent Ferenc utca 8. 1/3., phone: +36/62-484-531, email: info@congress-service.hu, Tax number: 13472711-2-06, Company Registry number: 06-09-009834

Based on our main activity, we are an event organizing company, and as such, we come into possession of the personal data of the participants of the events, which we store and handle according to the personal data protection laws currently in effect.

We try to request the minimum amount of information required to provide our services, and we carry out all the reasonable and necessary measures for its security, with special regard to its appropriate protection and the prevention of any unauthorized access to it.

II. The legal basis of data handling

The legal basis of data handling is the voluntary consent by the affected party. We request that on our website, via the registration form or in email you give your consent to the handling of your data, voluntarily providing us with the requested data, as well as accept the data protection and data handling policy followed by us and published on our website.

III. The purpose of data handling

We inform you that we store and handle the data provided by you to give you the services published on our website and ordered by you, especially with respect to the following:

- Informing professional participants on current and future events related to similar professional groups, through, for example, notifications, registration forms, program guides, or information on event locations
- The registry of the participants' registration, address information, and orders (accommodation, meals) for the given event
- Registering the submitted presentations
- The administration of the matters of and contact with the participants before and during the whole period of the event
- Issuing invoices for the participants and their sponsors/cost bearers
- The administration of continued education matters and accreditation for physicians and healthcare professionals

IV. Categories of the affected personal data

One part of the information collected is personal data that can be associated with you or that with which your person can be identified.

You need to provide the following personal data so that we can process your registration: name, professional registry number (in Hungary, found on your physician's stamp), place of work, address, phone number, fax number, email address, and billing address.

For documentation purposes, photos/videos of the participants are taken during the event, which might then be posted on websites related to the event.

V. Recipients of personal data and their categories

We do not disclose any personal data to any third parties without the consent of the affected person, except for requests for it or provision of it for the following purposes:

- Cross-checking name and address information with our principals
- Forwarding data to the institutions providing continued training for the registry of personal credit points
- Sending the required information to hotels for the provision of the services ordered by the participants
- Cross-checking the data of the participants with the sponsoring companies, institutions or associations

When forwarding data, we follow the "minimum principle", that is, we forward data including only the absolutely necessary information content.

VI. Our contributing partners

Our bookkeeping is provided by **Arkánium 2000 Bt.** H-6722, Szeged, Bocskai u. 4. fszt. 3.

Development and maintenance of our computer systems is performed by **Intelligent Computer Kft.** H-6725, Szeged, Katona József u. 7.

Storage space for our emailing system is provided by **IKRON Fejlesztő és Szolgáltató Kft.** H-6724 Szeged, Pulz u. 46.

Our servers are provided by: **Forpsi / BlazeArts Kft.** H-6090 Kunszentmiklós, Damjanich u. 36. 1/8.

VII. Duration of data handling

We store your personal data no longer than the end of the necessary data handling period, or as long as enabled or required by any contracts or applicable laws.

VIII. Legal remedy

You can request information on the handling of your personal data at any time, and you can request its modification and – with the exception of data handling ordered by law – its deletion as well.

In case of any objections, you can seek legal remedy or file a complaint with the following authority:

- Name: Hungarian National Authority for Data Protection and Freedom of Information
- Registered office: H-1024 Budapest, Szilágyi Erzsébet fasor 22/C.
- Website: www.naih.hu

Valid from: May 25, 2018.